



Ministry of Science  
and Higher Education  
Republic of Poland



UNIVERSITY  
OF AGRICULTURE  
IN KRAKÓW



RULES  
OF THE INTERNATIONAL ARCHITECTURE AND LANDSCAPING COMPETITION  
**FORT'S NEW LIFE**

FOR A CONCEPTUAL DESIGN OF AN  
**Administrative Centre in Zielonki near Fort Marszowiec  
with landscape design**

*International Architecture and Landscaping Competition – a task financed by the Ministry of Science and Higher Education under contract 514/P-DUN/219 from the science promotion fund*

**Organiser:**

Hugo Kołłątaj University of Agriculture in Kraków

**Kraków, June 2019**

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## **1. GENERAL INFORMATION**

### **1.1. Organiser**

#### **1.1.1. Organiser:**

Hugo Kołłątaj University of Agriculture in Kraków

al. A. Mickiewicza 21,

31-120 Kraków

Represented by:

Prof. dr hab. inż. Włodzimierz Sady – His Magnificence Rector

mgr Maciej Oleksiak – Bursar

#### **1.1.2. Sponsor:**

Municipality of Zielonki

ul. Krakowskie Przedmieście 116,

32-087 Zielonki

#### **1.1.3. Organising committee:**

Prof. dr hab. inż. Krzysztof Gawroński – Dean of the Faculty of Environmental Engineering and Land Surveying

Prof. dr hab. inż. Józef Hernik – Chair for Spatial Management and Landscape Architecture

Dr inż. arch. kraj. Magdalena Wilkosz-Mamcarczyk – Chair for Spatial Management and Landscape Architecture

Dr inż. arch. Michał Uruszczyk – Chair for Spatial Management and Landscape Architecture

Dr Julia Gorzelany – Chair for Spatial Management and Landscape Architecture

Mgr inż. Anita Kukulska-Kozieł – Chair for Spatial Management and Landscape Architecture

### **1.2. Communication between entrants and the organiser**

#### **1.2.1. Persons authorised to contact entrants:**

Magdalena Wilkosz-Mamcarczyk, tel. +48 606 942 995, entrants from Poland

Julia Gorzelany, tel. +48 606 396 093, entrants from Poland and abroad

Anita Kukulska-Kozieł, tel. +48 603 343 891, entrants from Poland and abroad

#### **1.2.2. Forwarding address for entrants:**

Katedra Gospodarki Przestrzennej i Architektury Krajobrazu

ul. Balicka 253c

30-198 Kraków, Poland

e-mail: arch.land@urk.edu.pl

1.2.3. Any information regarding the competition, including

- the Rules and Appendices,
- any amendments to the Rules or the Appendices,
- any changes in deadlines,
- inquiries from entrants regarding the Rules and responses to the inquiries,
- other additional information
- are published on Organiser's website at **<https://arch.urk.edu.pl/>**

1.2.4. Any questions regarding the competition should be e-mailed to the Organiser. The Organiser responds the same way.

1.2.5. Entrants may submit any inquiries to the Organiser by the date specified in Section 1.8 of the Rules.

1.2.6. The Organiser responds within seven business days following the receipt of a question.

1.2.7. The Organiser will not disclose the Author of the question.

1.2.8. Any questions and responses over the telephone may concern organisational matters only (any accommodation during the announcement of results, place of exhibition, etc.).

1.2.9. Any information, announcements, responses to inquiries, and any other communication with entrants is sent from **arch.land@urk.edu.pl**

1.2.10. Any questions from entrants are in Polish or English only. Appropriate responses are given in the same language as the questions.

### **1.3. Legal basis of the competition**

- The Act on higher education of 27 July 2005 (unified text: Polish Journal of Laws of 2017 item 2183 as amended)
- The Act on copyright and related rights of 4 February 1994 (unified text: Polish Journal of Laws of 2018 item 1191 as amended)

## **1.4. Framework principles**

- 1.4.1. The competition is a concept, single-stage competition combining research, practice, and popularisation of knowledge. The competition is intended to reach international contributors who are academic staff and students of architecture and landscape architecture from Polish and international universities.
- 1.4.2. The Organiser accepts those as entrants who pay the registration fee and sign the Rules and the required declaration (Appendix No. 2).
- 1.4.3. Any input for the design will be available on the website of the competition as attachments after the payment of the registration fee and acceptance of the Rules and the required declaration (Appendix No. 2).
- 1.4.4. The competition is in Polish and English.
- 1.4.5. Submissions and declarations may be provided in Polish and English.
- 1.4.6. The rules for the jury are specified in a separate part of the Rules in Appendix No. 1 hereto.

## **1.5. Prizes**

- 1.5.1. The prize money is funded by the Head of the Municipality of Zielonki:
  - first prize – EUR 10,000 (ten thousand euro) gross;
  - second prize – EUR 6,000 (six thousand euro) gross;
  - third prize – EUR 3,000 (three thousand euro) gross.
- 1.5.2. The amounts specified above are taxable under applicable regulations.
- 1.5.3. The total prize money is EUR 19,000 (nineteen thousand) gross. The jury may decide to alter the individual amounts specified in 1.5.1.
- 1.5.4. The jury may award honourable mentions.
- 1.5.5. The Organiser becomes the owner of all copies of the works following the completion of the competition and payment of the prizes.
- 1.5.6. Every entrant consents to the use of their work or part of it in a monograph compiled after the results are announced.
- 1.5.7. The prize money is paid out to the winners within 30 days following declarations of finalists containing their personal details after the results are announced.

- 1.5.8. The prizes shall be paid out as bank transfers to the bank account specified by the finalist.
- 1.5.9. The Municipality may request the finalist to supervise / consult on / participate in the project.

## **1.6. Amendments to the Rules**

- 1.6.1. Whenever reasonable, the Organiser may amend the Rules any time before the submission deadline.
- 1.6.2. The terms of participation and the subject matter of the competition may not be amended.
- 1.6.3. Any amendments to the Rules will be announced on the website of the competition without undue delay (<https://arch.urk.edu.pl/>). They will also be communicated by e-mail to entrants eligible to participate.
- 1.6.4. Any amended Rules are binding to all entrants.

## **1.7. Jury**

- 1.7.1. The Organiser shall Appoint nine members of the jury:
- four international academic staff,
  - two Polish academic staff,
  - three members selected by the Municipality of Zielonki.
- 1.7.2. The head of the jury shall be elected during a jury meeting.
- 1.7.3. The work of the jury is regulated by separate rules in Appendix No. 1 hereto.

## **1.8. Schedule**

- Announcement of the competition online: 10.07.2019
- Inquiry deadline: 30.07.2019
- Publication of replies to questions regarding the Rules: 15.08.2019
- Registration deadline: 15.08.2019
- Submission deadline: 30.10.2019
- Jury decision: last week of November 2019
- Results announcement: last week of November 2019

## **2. SUBJECT MATTER, GOAL, TASK AND DESCRIPTION OF THE COMPETITION**

### **2.1. Subject matter**

Development of a conceptual design of an Administrative Centre in Zielonki near Fort Marszowiec with landscape design.

### **2.2. Conditions**

#### **2.2.1. Location of the site:**

The Municipality of Zielonki is situated in the Krakowski District of the Małopolskie Voivodeship. In the south, it borders directly on the Tonie, Prądnik Biały, and Prądnik Czerwony developments. North of the municipality, there are the Ojców National Park, the Municipality of Skąpa, and Municipality of Iwanowice. In the east and west, it borders on the Municipality of Michałowice and the Municipality of Wielka Wieś, respectively. Its surface area is 48.4 km<sup>2</sup>. The area of the municipality covers two landscape parks and their buffer zones. The Dolinki Krakowskie Landscape Park covers a larger part of the municipality in its central and southern regions, while the Dłubnia Landscape Park covers the valley of the Dłubnia River and its surroundings. The north-western part of the municipality is the buffer zone of the Ojców National Park.

The competition site is located in the Dolinki Krakowski Landscape Park at a midpoint between Zielonki and Bibice.

#### **2.2.2. The existing state:**

Part of the competition site features a historic Austrian Fort Marszowiec, part of the so-called third ring of the Fortress of Kraków (heritage site registry No. A-41/M). The heritage protection concerns solely the plot where the fort is situated, according to the valid plan.

The spatial context of the site (location in the landscape park and the vicinity of the historical fort) has to be respected. No additional conditions are imposed at this stage that would probably result from heritage conservation guidelines or principles of the Regional Environmental Protection Director regarding the landscape park. The conceptual work submitted for the competition will be used in any negotiations with the institutions mentioned above in the future, in particular, to change the local zoning plan.

### **2.3. Guidelines concerning the subject matter**

#### **2.3.1. Design specifications:**

The specifications of the planned Administration Centre of the Municipality of Zielonki in Zielonki include:

- a) the primary function: a **municipality administration building** with a library;
- b) the supplementary function: an **office/commercial/retail building**,  
a **clinic**,  
an **educational building** (preschool, school);
- c) a **common area, public space** for the buildings mentioned above: access roads with parking spaces and lighting, access paths, public space in front of the municipality administration and office/commercial/retail building, furniture, greenery;
- d) optional expansion of the municipality administration building with an **additional enclosed building**. To this end, design the area in such a way as to facilitate a future location of the building and additional transport infrastructure, using greenery for example;
- e) a direct access road from a district road to the whole administrative centre.

### 2.3.2. Data and assumptions regarding site development:

- a) The total surface area for the investment project: 10–14 ha
- b) The expected floor space in the municipality authority building (with the library): approx. 4000 m<sup>2</sup> (the floor space includes office rooms, entrance halls, pedestrian circulation, staircases, elevator, and hygiene facilities).
- c) The total expected floor space in the office/commercial/retail building: approx. 1000 m<sup>2</sup> (acceptable total deviation for the whole building up to 10%).
- d) The total expected floor space in the clinic building: approx. 1000 m<sup>2</sup> (acceptable total deviation for the whole building up to 10%).
- e) The total surface area of the educational building (preschool, school, gymnasium): approx. 3000 m<sup>2</sup>.
- f) Car parks
- g) Recreational area
- h) Planned greenery

**Specifications assumptions for the office/commercial/retail building:** approx. 1000 m<sup>2</sup>, including a bank, approx.: 100 m<sup>2</sup>, a public notary office: approx. 100 m<sup>2</sup>, a pharmacy: approx. 100 m<sup>2</sup>, a newsagent: approx. 30 m<sup>2</sup>. The main hall of the office/commercial/retail building should have a separate entrance and should be linked with the municipality administration building.

**Specifications assumptions for the clinic building:** approx. 1000 m<sup>2</sup>

**Specifications assumptions for the educational building:** approx. 3000 m<sup>2</sup>, the school should have sports and recreational facilities.



**Car parks:** a minimum of 350 parking spaces, including an optional car park for personnel. Consider placing some car parks underground (below buildings or greenery such as the sports field near the school).

**Transport:** The existing (or upgraded) access points to the district road through Królewska Street and Do Fortu Street. The concept should include the terminal bus stop (turning circle) and an upgrade of the streets (lateral extension, bike routes, pavements).

**Park greenery:** a recreational area with an ice rink in winter and recreational sports field in summer.

### **3. FORM AND SUBMISSION OF WORKS**

#### **3.1. General Information**

3.1.1. The submissions should exhibit:

- functionality and clarity of solutions adopted;
- high architectural and landscaping value of solutions adopted;
- feasibility.

3.1.2. The submissions should be clear and understandable as regards both the text and design.

3.1.3. The submissions may not infringe on third party copyright.

3.1.4. Every entrant (team of entrants) may submit one work.

#### **3.2. Content of works, method and form of preparation and submission**

3.2.1. **The work should consist of:**

- One copy of graphics consisting of three 100x70 cm sheets (B1) in any orientation presenting functional diagrams, architectural and landscaping concepts, detailed design of a structural landscaping element, visualisations: an axonometric view or aerial view, eye-level views. Minimum 5 selected views;
- One copy of description in the form of an A3 booklet;
- Two copies of a sealed envelope with a CD containing an electronic version of the work.

3.2.2. **The description in a bound A3 booklet should contain:**

- Description text whose length should not exceed ten numbered pages. The text should provide details of the idea for the design and the concept for buildings and land

development, description of the architectural and landscaping concept as regards the functional and spatial, structural, and material solutions adopted. The text may include diagrams and other figures as long as the whole presentation is not longer than ten pages;

- All sheets with graphics scaled down to A3;
- To facilitate the use of the designs in the competition monograph, the entrants are obliged to provide the Organiser with the content of their work in an electronic form on a CD or DVD that can be copied. The following formats are required:
  - for drawings: (\*.jpg), (\*.pdf) or (\*.tif), at least 300 DPI;
  - for text: (\*.doc) or (\*.docx).

3.2.3. The files on the media must not be password-protected or otherwise protected against the use by the employer.

3.2.4. Materials not included in the scope of the competition will not be returned.

3.2.5. Submissions should be made within the non-extendible deadline specified in Section 1.8 hereof (date as postmarked).

3.2.6. Enclose four copies of the declaration in Appendix No. 3 hereto and four copies of the declaration in Appendix No. 4 hereto to the submission.

**3.2.7. Address for submissions:**

Katedra Gospodarki Przestrzennej i Architektury Krajobrazu

ul. Balicka 253C, 30-198 Kraków

The envelope must bear the following: DRUGIE ŻYCIE FORTU

## **4. EVALUATION OF WORK AND ANNOUNCEMENT OF RESULTS**

### **4.1. Evaluation procedure**

4.1.1. The submitted works are evaluated by the jury according to the criteria specified in Appendix No. 1 hereto.

### **4.2. Announcement of results**

4.2.1. The results will be made public in the last week of November 2019.

4.2.2. The specific place and time of the announcement will be communicated to entrants by e-mail. They will be published on the website of the competition as well.

- 4.2.3. The Organiser will notify all entrants who submitted work about the results by e-mail and publish the results on its website: [www.arch.urk.edu.pl](http://www.arch.urk.edu.pl).
- 4.2.4. Up to 20 selected works will be displayed at a competition exhibition, which is planned to be opened on the day and at the venue of the public announcement of the results after the announcement.

## **5. OTHER PROVISIONS**

### **5.1. Obligations of the entrants and the Organiser, including fields of use of submitted works**

- 5.1.1. Submitted works may not be made available or disseminated to the public before the date of the announcement of results.
- 5.1.2. Regardless of the date of payment of prizes, the Organiser reserves the right to
- the presentation and first public display of selected submitted works during the public exhibition;
  - the reproduction and publication of the works using any technique;
  - loan for use, including to the Municipality of Zielonki,
  - produce copies of the work in the manner specified above and disseminate them as an exhibition catalogue in a hard-copy (monograph) or digital form, including on the Internet and using other media.
- 5.1.3. Upon the submission of works to the Organiser, all entrants grant the employer a relevant non-exclusive licence not limited to any territory or period free of charge (Appendix No. 3 and Appendix No. 4). The entrants consent to any modifications necessary (including but not limited to a change of format, presentation, exclusion of some components of the work) for the publication of the submitted works.
- 5.1.4. Section 5.1.2 is without prejudice to the moral rights of the authors of the works.
- 5.1.5. All entrants transfer to the Organiser copyright in the submitted works upon the submission of the works to the Organiser for the following fields of use:
- recording and reproducing using any technique and any medium, in any scale, for any means of communication, in particular as hard-copy publications, boards, photosensitive tape, magnetic tape, computer drives, and any digital media;
  - placement and use at any scale or of any part of the work in all and any promotional publications of the Organiser or a party specified by the Organiser;

- introduction of any part of the work into the Internet and computer storage; placement and use in an online publication;
- use in multimedia works;
- public display, screening, playing, and broadcasting and retransmitting using wired or wireless carriage via terrestrial stations, satellites and the Internet;
- use of any part of the work for advertising, promotion, labelling, or identification of the employer, its programmes and publications, and production of foreign language versions;
- for public discussions concerning planning effort and as a guideline for spatial planning documents;
- as a basis for guidelines for further design works concerning the competition site.

5.1.6. The entrant will declare and warrant that the use of the work by the Organiser does not infringe on any third-party rights, including third-party copyright and moral rights (Appendix No. 3 and Appendix No. 4).

## **5.2. Personal data protection**

5.2.1. The participation in the competition is tantamount to the consent to Organiser's processing of the personal data provided by the entrant during the registration of the work in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (the General Data Protection Regulation).

5.2.2. The data-protection clause concerning the rights and obligations under the General Data Protection Regulation is enclosed to the request to participate (Appendix No. 2).

## **6. APPENDICES**

**Appendix No. 1** – Jury Rules for the International Architecture and Landscaping Competition, Fort's New Life for the development of a conceptual design of an Administrative Centre in Zielonki near Fort Marszowiec with landscape design

**Appendix No. 2** – Data-protection clause concerning the rights and obligations under the General Data Protection Regulation

**Appendix No. 3** – Copyright Transfer Agreement between the Agricultural University and the entrant

**Appendix No. 4** – Copyright Transfer Agreement between the Municipality of Zielonki and the entrant